

NEWINGTON HOUSING AUTHORITY  
MEETING MINUTES  
April 6, 2011

Roll Call and Call to Order

Present: Steve Karp, Colleen Kornichuk, Rita Golden, Gary Guyette, Kevin Mason, Melinda Harvey  
Meeting called to order at 5:45 p.m. by Chair, Steve Karp.

Public Comment

None

Approval of Minutes

Colleen Kornichuk made a motion to approve the minutes of the March meeting. Rita Golden seconded. Motion passed.

Financial Statement

-Since we cannot move money into the stock market Melinda was asked to move some into a CD at Sovereign Bank who has a good rate for the moment. Melinda will look into moving funds.

Correspondence

-We received word that the lien for Professional Paving is all done.

-We have caught up with all of our payroll, IRS and Worker's Comp. taxes. There may be some late penalties, but Melinda will appeal.

Executive Director's Report

-The new street address signs were installed at the entrance to Cedar Village.

-Melinda will be on vacation from April 16-May 2.

-Melinda talked about putting together a new apartment transfer policy and will submit once written. Transfers where medically necessary; Reasonable Accommodation may mean they pay cost of turning over the apartment.

-Updated Board on Legal activity, status of two evictions.

-Updated Board on vacancies...3 vacancies, 2 have been leased for May 1.

Old Business

It was decided to wait on discussing the non-smoking policy until Melinda and Steve attended an informational session on Tuesday the 12<sup>th</sup>.

Motion made to adjourn the meeting by Rita Golden, seconded by Gary Guyette. Meeting adjourned at 6:52pm

Respectfully submitted,

Melinda Harvey  
Executive Director

